

## Plant Finance Manager

**Location:** Keyes, California

**Reports To:** CFO and Plant General Manager

**Department:** Finance

**Classification:** Exempt

Aemetis is a renewable fuels and biochemical company currently looking for a finance team member dedicated to excellence at our 60 MGPY biorefinery in Keyes, CA, just south of Modesto, CA. Aemetis is a publically traded company who provides amazing benefits, medical, dental/vision and a 401K with a company match, just to name a few. We are accepting applications for the full-time position of Plant Finance Manager. Interested & qualified candidates should email their resume and job application to: [jobs@aemetis.com](mailto:jobs@aemetis.com). You may also visit our website to get to know our company @ [www.aemetis.com](http://www.aemetis.com) and to review the job description.

### Essential Duties and Responsibilities

1. Plan, forecast and analyze plant operations
  - a) Forecast plant financial performance and report to both local and corporate management
  - b) Prepare insightful analysis on plant finances and present to senior executives
  - c) Work with plant team to effectively understand revenue and expense flows
2. Measure efficiency of plant operations
  - a) Track operational metrics and highlight key departures to plant management
  - b) Analyze inventory flows and plant efficiency, including setting standards and valuing inventories
3. Prepare monthly close and financial statements
  - a) Prepare general ledger entries necessary for GAAP compliance
  - b) Periodic review accounting control procedures and ensure compliance
  - c) Support internal audit testing of the system, as requested
  - d) Prepare statements and schedules required for lender and executive consumption
4. Manage transactional aspects of plant accounting operations, including:
  - a) General ledger entries necessary for GAAP compliance
  - b) Manage daily settlement and reporting
5. Support public auditors, internal audit, and lender activities
  - a) Work closely with public accountants during quarterly and year-end audits
  - b) Support requests from lender and consultants
  - c) Work closely with internal auditors to document various activities
  - c) Maintain compliance with state and federal regulators (principally for carbon credit sales)

### Education/Experience

- Minimum of five years of similar accounting experience
- Four year degree in accounting or in a business-related major with emphasis in accounting, finance, economics or equivalent experience. Master's degree preferred.
- Ability to maintain confidentiality and discretion with highly sensitive information
- Integrity, flexibility and detail orientation with naturally curiosity and enthusiasm
- Competency with Excel/Word and G-suite
- Familiarity with internal controls, U.S. GAAP and external reporting
- Experience with QuickBooks Enterprise, Blackline, ExpenseWatch and Insights a strong plus
- Ability to manage multiple tasks and projects effectively
- Able to communicate effectively orally and through writing