
Health & Safety Manager

Location: Keyes, California
Reports To: Plant Manager
Department: Health & Safety
Supervises: Health & Safety Technician
Classification: Exempt

Duties and Responsibilities

The following is a list of major duties and responsibilities for this position along with certain supportive duties. It is not all-inclusive. Other duties and responsibilities may be added, as needed. In addition, management may modify this job description as needed.

1. Implement and administer required health and safety programs to ensure worker and facility safety.
2. Manage the health and safety reporting processes for all local, state, and federal regulatory requirements including, but not limited to, State and Federal OSHA, and other relevant agencies.
3. Support compliance with all FSMA requirements.
4. Conduct routine safety and workplace environmental inspections to control occupational and environmental hazards.
5. Perform job safety hazards analyses with managers and shift supervisors, and direct all related procedures (work permits, lockout, tag-out etc.).
6. Coordinate and document plant safety training and SOP's and compliance with all vendors, partners, and third party contractors.
7. In coordination with Plant Manager and other plant personnel, manage PSM, IIPP, EEP, and other relevant plant plans and procedures.
8. Direct agenda and activities of employee safety committee.
9. Conduct/oversee new hire safety and environmental orientation.
10. Work with plant personnel and HR to investigate, document, and report all safety incidents, accidents and environmental incidents.
11. Track effectiveness of company safety and environmental programs as appropriate.
12. Act as a liaison with State, Federal and local agencies on health and safety regulatory issues in conjunction with the Plant Manager.
13. Supervise activities of Health & Safety, Transportation Supervisor, which includes setting ongoing objectives and milestones for Plant Safety and PSM.

Education/Experience

Bachelor of Science degree in Safety & Health, Environmental Science or closely related fields preferred (but not required). Documented H&S experience in an industrial setting, or equivalent combination of training and/or experience. Experience working with local, state, and federal regulatory agencies preferred.

Qualifications

Must possess a comprehensive knowledge and understanding of state (CA) and Federal regulations (OSHA, Cal OSHA, U.S. & CA EPA, etc.). Certificates from the Board of Certified Safety Professionals (CSP) or the American Board of Industrial Hygiene (CIH) are desirable. Additional training and certification in related areas (OSHA 10/30, HAZWOPER etc.) preferred.

Must be able to prepare clear, comprehensive and concise technical reports for effective communication with a variety of internal and external entities. Must have effective presentation and communication skills for delivery of training programs and reports to plant employees and regulatory agencies. Proficiency in utilization of MS Office software including MS Word and Excel.

Interested candidates must submit a completed employment application and background check and substance testing consent forms by email or fax. See the Career page at www.aebiofuels.com for copies of these forms and a list of other vacant positions. Criminal background check and drug screening required.

Contact Phone: No phone calls please.

Contact Fax: 209-632-4550

Contact Email: jobs@aebiofuels.com